



DEPARTMENT OF THE NAVY
OFFICE OF NAVAL RESEARCH
ATLANTA REGIONAL OFFICE
ATLANTA FEDERAL CENTER
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4330
ONR Atl/243: emg
27 September 2013

Mr. Douglas Backman
Director Office of Compliance
University of Central Florida
12443 Research Parkway
Orlando, FL 32816

Dear Mr. Backman,

The Office of Naval Research, Atlanta Regional Office has performed an on-site Property Management System Analysis (PMSA) of the University of Central Florida's property control system. The PMSA, conducted during the period 27-28 June 2013, was performed in accordance with FAR and OMB requirements and within the guidance provided by the Engineering and Systems Review Branch, Office of Naval Research.

The objective of the PMSA was to ascertain the ability of the University of Central Florida's property management system to protect, preserve, account for, and control Government owned property. The PMSA included such tests and analysis of the internal management controls and policies as were deemed necessary to perform the PMSA.

According to ONR's records, the total value of ONR administered property at The University of Central Florida as of June 2013 was \$267,398.97.

The inventory listing identified 35 items of property and ONR selected 13 items for physical inspection at the University of Central Florida. There were no reportable findings for the items reviewed.

The University of Central Florida also provided a listing of property items purchased with Federal Funds during the previous twelve months. This listing identified 55 items with a total value of \$938,627.08. ONR selected six items for review. There were no reportable findings for the items reviewed.

ONR also reviewed the previous year's annual property reports for timeliness and reviewed the final property reports submission data for the previous twelve months. All annual property reports were received timely, and final property report submissions were good.

The University of Central Florida's Property Policies and Procedures were reviewed and found to be adequate.

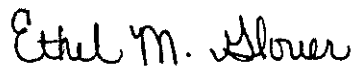
The Contractor performed and provided the results of their "Self-Assessment" as required by the FAR 52.245-1(f)(x)(3) . An internal audit of property management was performed and covered the period of 01 July 2011 through 30 June 2012.

The University of Central Florida performs their physical inventory on a continuous basis starting at the beginning of July each year. The most recent inventory cycle was being completed and the report should be available after 01 July 2013.

Based upon the results of the property management system analysis, it is the judgment of this Property Administrator that The University of Central Florida's property management system is compliant to protect, preserve, account for and control Government owned property.

If you have questions or need additional information, please contact the undersigned at ethel.glover@navy.mil, telephone (404) 562-1625 or fax (404) 562-1610.

Sincerely



ETHEL M. GLOVER
Administrative Contracting Officer

cc: ONR 241/Henry Mehler
Mary Stanley, Assistant Director of Compliance